



Atlanta Plaque Art

689-A 11th Street NW
 Atlanta, GA 30318
 Phone: 404-733-1569
 Email: info@atlantaplaqueart.com

www.atlantaplaqueart.com

P.O. Number	
Order Date	
Needed by	
Job Name / #	

Office Use Only	Ref #	
	In	By
	Ready	
	Called	By

Bill To:	
Address	
City/State/Zip	
Phone #	
Email	

Ship To:		<input type="checkbox"/> Same as Bill To
Address		
City/State/Zip		
Phone #		
Email		

	Description of Art	QTY	Style	Finish	Edge Color	Size of Image Width Height	Hanger *	Mat Border* Color Size	Pinstripe* Color	Unit Price	Extended Price
<i>Ex</i>	Blue Flower Photo	2	3/8" AP	M	DB	5 7	KS	- -	-	\$ 12 00	\$ 24 00
A											
B											
C											
D											
E											
F											
G											
H											
I											
J											
K											
L											
M											

Notes:	*Hanging System	
	*Mat Border (Extra charge applies see Plaque Pricing)	
	*Pinstripe (\$10 each image)	
	Multiple Image Layout (\$5 each add'l)	
	Textured Finish (+10% each)	
	Packing or Crating for Shipping	
	Shipping / Delivery	
	Subtotal	
	Sales Tax @8% Georgia	
	Total	

Instructions are on the reverse side along with care and hanging instructions, warranty information and terms of sale.
 Using our services constitutes an acceptance of the Terms of Sale.

Form Instructions

Description of Art: Describe images so they can be easily identified

Quantity: Number of plaques

Style: *Enter one of the following codes*

3/8" AP – Art Plaque with keyhole slot or nylon cord

3/8" APFH – Art Plaque with 3/8" float hanger to set away from wall

7/8" GP – Gallery Plaque with hallow-body construction; light-weight and easy to hang

Finish: UV Protective Laminate

M – Matte – Flat, no-shine finish

SG – Semi-Gloss – Low-shine, slightly textured finish (+10%)

LEN – LeninTex – Lightly textured linen finish (+10%)

CAN – CanvasTex – Lightly textured canvas finish (+10%)

Edge Colors: **BL** - Black, **BR** – Brown, **W** - White, **A** – Almond, **G** - Gold, **S** – Silver, **LB** – Light Blue, **DB** – Dark , Blue, **R** – Red, **C** – Cherry, **Y** – Yellow, **O** – Orange, **LG** – Light Green, **DG** – Dark Green, **BM** – Black Marble, **TM** – Tan Marble. **Woodtones:** **LM** – Light Maple, **DM** – Dark Maple, **O** - Oak

Size: Please give size to within 1/8 of an inch.

Hanging Options: **Gallery Plaques:** Hanging system not required, but you may add any of the following:

Art Plaques: KS – Keyhole Slot	Included
NC – Nylon Cord	\$ 5
DR – Metal D-Rings – pair	\$ 5
SH – Security Hardware Set – installed,	\$ 5
FL – Float back hanger	\$ 5

Mat Border: Enter border size up to 2". **Color:** Select the color for the border

BL - Black, BR – Brown, W - White, AW – Antique White, G - Gold, S – Silver	
Sizes (sq. in.) 35" to 320"	\$13
321" to 1080"	\$17
1081" to 2640"	\$21
2641" to 4608"	\$25

The image will be higher than this border.

Pinstripe Color: **PSG** –Gold, **PSS** –Silver, **PSB** –Black – each image \$10

Border Size: Width of border to surround image in inches, up to 2" *see above for pricing*

Multiple Image Layout: Each add'l item \$ 5

Packing for Shipping: Sizes (sq. in.) 35" to 154" \$ 8

55" to 286"	10
287" to 480"	12
481" to 720"	15

No charge to package for pickup or courier
Crate packing service available

Shipping: (UPS/Fed Ex) Based on weight, size and zip code

Sales Terms and Conditions

You, the customer, by choosing to use our service agree to the following terms of sale. Plaques are created using commercial processes with inherent risks. An item could be damaged during production. We do not recommend mounting items that are expensive, irreplaceable or that have investment value. If an item is damaged, we will pay for the replacement cost up to a maximum of \$50.00. We are not responsible for any economic losses due to late completion of an order, late delivery, or damage in shipping.

Payment Options

We accept cash, check, and major credit cards.

Hanging Instructions

Do not hang in direct sunlight. Even the high quality UV lamination does not offer 100% protection from sunlight and the image can still fade. Keep away from high heat including direct sunlight, heaters, heater vents and stoves. High heat can cause warping and promote failure of the braces.

Each plaque comes with a hanger. The best method of attaching plaques to the wall is to use a screw of the appropriate size to hold the weight, screwed into a wall stud. It is your responsibility to make sure that your plaques are hung safely and securely. See the website for more detailed hanging instructions.

Transporting

Prolonged high heat can cause damage to plaques including warping of the board upon which the image is mounted. Do not leave Art Plaques in direct sunlight or in hot, closed vehicles where temperatures can reach 120 degrees or more. Packages containing multiple plaques should be arranged face-to-face with a soft insert between the faces or back-to-back with a protective covering over the faces. Care should also be taken to protect edges.

Cleaning

Art Plaques are finished with UV protective laminate. This protects against moisture, dust, finger prints, and airborne pollutants. A slightly damp, soft cloth can be safely used to wipe off the surface. If the surface becomes badly soiled, you may use a small amount of a mild soap (like Ivory or Woolite) diluted in water. Do not spray with water or get too wet and do not use any other household cleaners.

Warranty

All products are covered by a Limited Lifetime Warranty. This warranty covers the following due to defective materials or workmanship:

- 1) if the boards or braces are defective
- 2) de-lamination of the image from the board
- 3) de-lamination of the braces from the face board; and
- 4) de-lamination of decorative edge materials from the boards or braces.

Upon receiving a claim under this warranty, a copy of the receipt for the purchased item and the item itself, we will examine and, if we determine a valid claim exists, will 1) repair, 2) replace, or 3) provide a refund. However, in no case will Atlanta Plaque Graphics, Inc. be liable for any amount greater than the original price of the order. Further, we shall not be responsible for any damages, losses or expenses, directly or indirectly associated with the use of the plaque by the customer or end user.

The following are **not** covered by this warranty: fading of the mounted image; broken or damaged corners; water or fire damage; damage from dirt, spills or stains; anything determined as customer abuse; any damage as a result of failure to follow Cleaning, Transporting, Care or Hanging Instructions; or any shipping or delivery expenses.

Plaque Pricing - 2012

Plaques are custom-made and are available in any dimension				3/8" Art Plaque	3/8" Art Plaque*	7/8" Gallery
Size		SQ IN		w/Keyhole Slot	w/Float Hanger	
5	x	7	35	\$12	\$17	\$23
8	x	10	80	17	21	27
10	x	12	120	22	25	34
11	x	14	154	23	27	38
12	x	16	192	26	30	46
14	x	18	252	29	34	52
13	x	22	286	31	36	59
16	x	20	320	34	38	62
20	x	20	400	38	43	70
18	x	24	432	40	46	73
20	x	24	480	44	49	78
20	x	30	600	48	55	86
24	x	28	672	53	60	91
24	x	30	720	56	62	94
24	x	36	864	62	68	98
30	x	32	960	69	75	107
30	x	36	1080	78	85	117
30	x	40	1200	92	99	124
32	x	42	1344	101	108	135
36	x	40	1440	107	114	156
40	x	40	1600	116	122	181
42	x	42	1764	125	131	196
44	x	44	1936	143	153	207
45	x	48	2160	168	179	218
48	x	52	2496	185	202	234
48	x	55	2640	202	221	254
48	x	60	2880	221	247	273
48	x	70	3360	260	286	319
48	x	96	4608	312	338	377

Calculate your price using the table above:

- Multiply Length x Width = Square Inches
- Round up to the next standard square inch size
Example: 7" x 10" = 70 sq in = \$17 Art Plaque

All products can be produced in any size up to 48 x 96"

- Not liable for materials submitted for finishing.
- Do not submit irreplaceable or one-of-a-kind materials which cannot bear risk.
- Quantity discounts may apply, contact us.
- Reseller discounts available with tax ID and business license.

Options and Additional Services

Add a Border – Add a color or wood tone mat around your image(s) up to 2"		
Fits sizes (sq. in.)	35" to 154"	\$ 13
	155" to 286"	17
	287" to 480"	21
	481" to 720"	25
Multiple Image Layout – each add'l		5
Add 1/8" Pinstripe – each image		10
UV Lamination – UV protection pH neutral		
Matte – Flat non-glare finish		n/c
Semi-Gloss – Satin lightly textured finish		+ 10%
LeninTex – Linen texture		+ 10%
CanvasTex – Canvas texture		+ 10%

Packing and Shipping Services

No charge to package for pickup or courier.
Crate packing service available.

Shipping – (UPS/Fed Ex) based on weight, size and zip code

Packing for Shipping: (UPS/Fed Ex)		
Sizes (sq. in.)	35" to 154"	\$ 8
	155" to 286"	10
	287" to 480"	12
	481" to 720"	15

*Recommended for larger plaques